

ELM GROVE PUBLIC LIBRARY BOARD OF TRUSTEES
October 21, 2019 MEETING MINUTES
For approval at the November 18, 2019 Meeting
Park View Room, Village Hall

1. Call to Order.

The meeting was called to order at 5:02 p.m. Board members present were: John Alexander, Dave Hecker, Kim Irwin, Bonnie Klamik, Kristin Olson, Karen Sopik, and Library Director Sarah Muench, Board Administrative Officer. Excused: Sally Cashin.

2. Approval of the Agenda.

Upon motion made by Dave Hecker and seconded by John Alexander, the Agenda was approved by the board.

3. Hearing of the Public. Kathy Cavalco, FOEGL President

- a. Membership is 183.
- b. Kathy explained the different fees charged by PayPal, PayPal Giving and Ebay for donations received and books sold online.
- c. All officers are participating in the monthly financial review so all are familiar with the finances of FOEGL.
- d. Elm Grove Reads has been postponed until October 24th at 7:00 p.m. in the O'Neill Room. Dan Egan will present a program on the Great Lakes. On the original date of October 2nd, Jennifer Bolger Breceda, Executive Director of Milwaukee Riverkeeper, stepped in to present.
- e. Kathy distributed a program for the SE Wisconsin Festival of Books. FOEGL is a sponsor of this event.

4. Minutes of the Previous Meeting.

The minutes of the September 16, 2019 meeting were reviewed. Upon motion made by Dave Hecker and seconded by John Alexander, the minutes were approved as written.

5. Future Meeting Dates.

November 18, 2019
December 16, 2019
January 20, 2020

Upon motion made by John Alexander and seconded by Kim Irwin, the dates were approved.

6. Treasurer's Report

(a) Operating Budget Accounts Payable

October 2019

- On a motion by John Alexander and seconded by Dave Hecker, the board approved the expenditure of \$5,156.42 in October 2019.

(b) Gift Fund Accounts Payable.

(1) LGIP-4

September 2019

- On a motion by John Alexander and seconded by Kristin Olson, the board approved the expenditure of \$5,996.12 in October 2019.

(c) Gift Fund Status of Accounts. The following Gift Fund account balances were announced:

October 2019

- | | |
|-------------|-------------|
| i. LGIP-4 | \$47,029.40 |
| ii. LGIP-10 | \$23,651.61 |

7. Director's Report

- a. Library and staff activities
- b. Statistics and programming
- c. Youth report
- d. Gifts

- 1) Upon motion by Kristin Olson and seconded by John Alexander, the board accepted the gift of \$50 from Maureen and Michael Sertich, in memory of Cathy Steele.
- 2) Upon motion by Dave Hecker and seconded by John Alexander, the board accepted \$110 from Kiwanis Club of Elm Grove Golden K, 3rd quarter donation for the purchase of children's books.
- 3) Upon motion by Kristin Olson and seconded by John Alexander, the board accepted a \$10 additional gift from Lynda Van Dien, via her employer's UPAF Plus program. (The original June 2019 donation was intended to be \$100 but we received only \$90 due to an internal processing error at her employer.)

8. Old Business

No old business

9. New Business

2020 Operating Budget

Upon motion made by John Alexander and seconded by Kristin Olson, the board approved the Library fund proposed budget as presented by Sarah and Bonnie. It will go to the Village Board of Trustees for consideration.

Upon motion made by John Alexander and seconded by Kristin Olson, the meeting was adjourned at 5:55 p.m.

Respectfully submitted,

Karen Sopik
Secretary