

ELM GROVE PUBLIC LIBRARY BOARD OF TRUSTEES
July 22, 2019 MEETING MINUTES
For approval at the September 16, 2019 Meeting
Park View Room, Village Hall

1. Call to Order.

The meeting was called to order at 4:34 p.m. Board members present were: John Alexander, Sally Cashin, Dave Hecker, Kim Irwin, Bonnie Klamik, Kristin Olson, Karen Sopik, and Library Director Sarah Muench, Board Administrative Officer.

2. Approval of the Agenda.

Upon motion made by Dave Hecker and seconded by John Alexander, the Agenda was approved by the board.

3. Hearing of the Public.

No FOEGL report this month.

4. Minutes of the Previous Meeting.

The minutes of the June 17, 2019 meeting were reviewed. Upon motion made by John Alexander and seconded by Dave Hecker, the minutes were approved as written.

5. Future Meeting Dates.

August 19, 2019 (No August meeting)

September 16, 2019 (Meetings will be moved from 4:30 to 5:00 p.m.)

October 21, 2019

Upon motion made by Kim Irwin and seconded by Kristin Olson, the dates were approved.

6. Treasurer's Report

(a) Operating Budget Accounts Payable

June 2019

- On a motion by John Alexander and seconded by Dave Hecker, the board approved the expenditure of \$6,340.16 in June 2019.

(b) Gift Fund Accounts Payable.

(1) LGIP-4

June 2019

- On a motion by John Alexander and seconded by Sally Cashin, the board approved the expenditure of \$4,108.52 in June 2019.

(c) Capital Fund Accounts Payable

June 2019

- On a motion by John Alexander and seconded by Kristin Olson, the board approved the expenditure of \$2,499.15 in June 2019.

(d) Gift Fund Status of Accounts. The following Gift Fund account balances were announced:

July 2019

i. LGIP-4	\$55,612.56
ii. LGIP-10	\$23,518.25

7. Director's Report

- a. Library and staff activities
- b. Statistics and programming
- c. Youth report
- d. Gifts
 - 1) Upon motion by John Alexander and seconded by Sally Cashin, the board accepted the gift of \$70 from the Klamik family in memory of Robert Schmidt.
 - 2) Upon motion by John Alexander and seconded by Kristin Olson, the board accepted the gift of \$30 from James and Alice Hirt in memory of Robert Schmidt.
 - 3) Upon motion by John Alexander and seconded by Dave Hecker, the board accepted the gift of \$90 from Lynda Van Dien through her employer's UPAF program.
 - 4) Upon motion by John Alexander and seconded by Kim Irwin, the board accepted the gift of \$48 from Boswell Book Company representing 10% of the proceeds from sales at the 7/8/2019 B.A. Shapiro event.

8. Old Business

Collection Development Policy Update. This policy is meant to be a guideline to follow when purchasing new library materials. Upon motion by Dave Hecker and seconded by John Alexander, the three policy documents presented by Sarah Muench were approved by the board.

9. New Business

No new business

Upon motion made by John Alexander and seconded by Kristin Olson, the meeting was adjourned at 5:17 p.m.

Respectfully submitted,

Karen Sopik

Secretary